

I IQAC MEETINGS, Session: 2020-21

Date: 22 Aug 2020

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Minutes of the IQAC Meeting : First meeting

Today on 22nd August, First Quarterly meeting of IQAC for the session 2020-21 was held under the chairmanship of Dr. Archana Mishra.

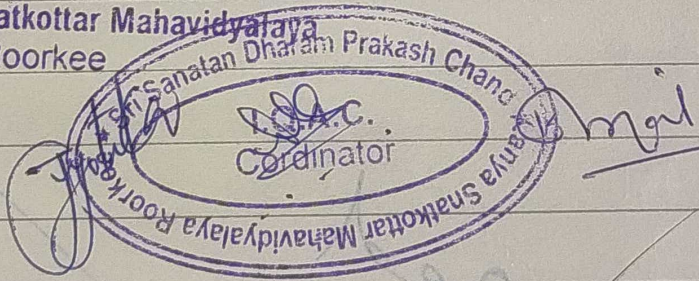
Key points of the meeting are as follows:-

- ① In the beginning of the Meeting Dr. Anupma Grarg (Chief Advisor IQAC) introduced newly elected IQAC coordinator Dr. Alka Arya and co-coordinator Dr. Kiran Bala.
- ② A brief recapitulation of the main points of the previous meeting held on the 13th May 2020 was made. It was informed by principal room and staff room has been completed.
- ③ All the members were updated about the online Admission upgradation of website and TCS ion digital class room teaching process.
- ④ Dr. Alka Arya apprised that the AQAR 2019-19 is almost completed and soon it will be submitted on NAAC Portal.
- ⑤ Dr. Anupma Grarg presented a report of online feedback which was prepared during lockdown period.

- ① All the members were informed about formation of various COVID-19 committees such as Awareness Committee, Purchase Committee, Housekeeping Committee.
- ② The principal Dr. Archana Mishra gave detailed information about the various activities such as poetry competition, mask making, newspaper craft, N.S.S. volunteers contribution for society, conducted by different dept & committee of college during COVID-19 Lockdown.
- ③ After discussion on the proposal of WI-FI campus, it was accepted as it is a necessary requirement for present scenario of online teaching.
- ④ A discussion was made about the requirement of LED T.V. and Printer for conducting various activities and committees work. This demand has also been accepted for the improvement of IT facilities in college campus.
- ⑤ On the matter of proposal related to financial aid from RUSA, UCOST, UGC etc. It was finalized to send proposal through proper channel and pursue the matter promptly.

- ① A brief report of guidelines of University and directorate was presented by principal for conducting the upcoming final year external examination 2020.
- ② During the course of meeting Dr. Archana Mishra informed that after the process of CAS promotion (for stage 4 to 5) All the three candidates: Dr. Archana Mishra, Dr Anupma Garg and Dr. Alka Arya were promoted for professor grade.
- ③ The meeting ended with a vote of thanks by honorable principal.

Sri Sanatan Dharam Prakash
Chand Kanya Snatkottar Mahavidyalaya
Roorkee



✓ *[Signature]*

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Second meeting

Minutes of the IQAC meeting:-

Today on 11th January 2021 second quarterly meeting of IQAC for the session 2020-21 was held under the chairmanship of Dr. Archana Mishra.

Key points of the meeting are as follows:-

- ① A brief recapitulation of the main points of the previous meeting held on 22nd Aug 2020 was made.

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- ① Dr. Alka Arya co-ordinator of IQAC informed all the members that AQAR 2018-19 was sent on 15th Sept. 2020, AQAR 2019-20 on 30th Dec. 2020 and the pending AQAR 2015-16 on 31st Dec. 2020. Filing of IQA is under process and almost in final shape.
 - ② Website upgradation work is also going on.
 - ③ Dr. Alka Arya also informed the committee that SSR preparation work has been also started and to gear up the work IQAC has distributed the work among faculties.
 - ④ Co-ordinator Dr. Kiranbala put the requirement of LED T.V., printer, scanner, photo copier and upgradation of room No. 03 as ICT enabled room.
 - ⑤ One technical hand of computer expert is really need of the hour to gear up all computer related work of AQAR, IQA & SSR work.
 - ⑥ A discussion was made on improvement in online class strength after organizing 2 parents teachers online meetings.
 - ⑦ All the members were informed about SOP's for students coming for practical classes.
 - ⑧ Principal mam gave detailed information about the various activities organized in past four months. The main activities

are online celebration of Hindi Diwas, shoe painting competition and exhibiting it, sayush kit distribution sponsored by state health ministry (sayush Deptt.), students visit of Handicraft Mela in Nehru stadium, Vimochan of Gandhi Smarika, Vimochan of Journal Aprajita Vol. 05 by state Education Minister Honourable Sh. Ashan Singh Rawat, distribution of Swayam Siddha Kalyankosh Cheques, Online Drawing & painting exhibition, one day National webinar on New Education Policy 2020, 2 days workshop on mixed media technique in drawing deptt., 2 online programmes were organized by Career guidance cell, Online Tai-quan-do training program etc.

• Dr. Anupama Garg, member of advisory Committee IDAC, informed the committee that one day website updation training for teaching and non teaching staff was provided by Mr. Deepak M/S Future Soft India. One week cleanliness Drive on the occasion of Gandhi Jayanti. One week Environment and soil Conservation program by Green Brigade.

- Faculty exchange Programme in different subjects also going on.
- Add on Courses in physics and maths Deptt. are also going on.

Co-ordinator Dr. Alka Arya also informed to all the members that Vandana student of M.A. Drawing & Ptg. secured I and II position in state level Painting and Sketching Competition. B.A. I sem. Kajal Tyagi participated in PRD Camp for 10 days in Agra. It is a matter of pride that our College is breaking the bars of Covid-19 and organizing all the activities in full swing following proper guidelines of Covid-19.

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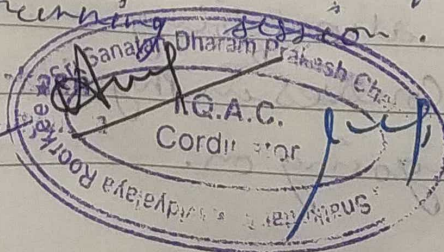
The meeting ended with a vote of thanks by honourable Principal mem.

* Other than the agenda, with the due permission of the Principal Chair, Dr. Kiranbala & Dr. Asma Siddiquie put before the committee the long awaited demand of the students i.e. starting of M.A. & M.Sc. for girls in the college.

It is a matter of proud that since 2015, continuously our college students winning Gold medal in University Exam.

One student of Drg. & Ptg. and another in Pol. Science Dept. Km. Mansi qualified NET exam in the running session.

Principal
Sri Sanjay Dharam
Chand Kanya Snakoul
Roorkee



Minutes of the IQAC meeting :-

Third Meeting

Today on 20th July 2021 third IQAC meeting for the session 2020-2021 was held under the chairmanship of Dr. Archana Mishra.

Key points of the meeting are as follows :-

- ① First of all IQAC Co-ordinator Dr. Anupama Garg welcomed and introduced newly appointed member, Management Committee representative honourable Sh. Saurabh Bhusan ji. IQAC Co-ordinator informed all the members about

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the successful submission of SSR to NAAC for the second cycle of accreditation. She also informed that during summer vacation student satisfaction survey and DUV clarification process also have been completed in due time.

- ① Members were also apprised of the preparation of AQAR 2020-21.
- ② To fulfill the necessity of CBCS curriculum the demand for 6 new computers, 2 printers, extension boards, pen drives for data storage were presented in the committee and management representative assured to fulfill the demands.
- ③ One more ICT enabled room demand^{was} also put before the committee. Member, management representative assured that all the demands will be fulfilled in coming session.
- ④ The demand of Smart TV in the classrooms, was also put before the committee, which Member, Management representative replaced into projectors.
- ⑤ It was decided that after the permission of management committee some big measures for the use of renewable energy sources and water conservation method will be under taken.

① To promote the research culture in the college it was decided that management committee will give incentives for publication in UGC enlisted journal to SFS faculty.

② It is a matter of pleasure that Rak member management representative Sir assured that the college management PPF will bear the expenses of the benevolent schemes.

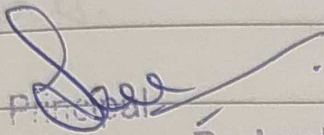
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③ For updating library, listing of e-books should be maintained and also purchasing of new books in every session was also discussed for the enrichment of the library.

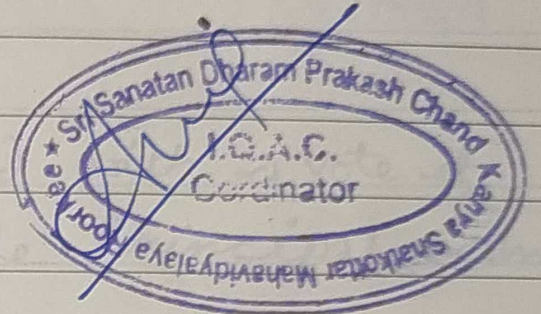
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④ Permission also granted for opening a new bank account for student's welfare scheme "SWAYAM SHODHA CHATRA KALYAN KOSH" by the committee. It will be helpful in maintaining proper accounts and outsider philanthropists (people other than our college) could also donate for the upliftment of higher education of the girls.

Finally the meeting ended with a vote of thanks by the honourable principal mam.



Sri Sanatan Dharam Prakash
Chand Kanya Sankhottar Mahavidyalaya
Roorkee



Fourth Meeting

Minutes of the IQAC meeting:-

Today on 6th Sept. 2021 Fourth IQAC meeting for the session 2020-21 was held under the chairmanship of Dr. Archana Mishra.

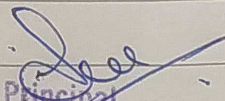
Key points of the meeting are as follows:-

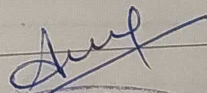
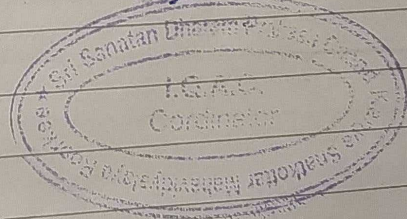
- ① Dr. Anupma Gang, Co-ordinator IQAC, recapitulated the main points of previous meeting. She also

informed all the members that the work of preparing AQAR 2020-21 is in progress.

① It is a matter of pleasure, the member management representative approved the proposal and assured that college management will bear all the expenses of PM Suraksha Bima and Jeevan Jyoti Yojna for teaching and non teaching staff. And also gave his consent for 5% contribution by management for the PPF account of non teaching staff.

② Finally the meeting ended with a vote of thanks by the honourable Principal 192m.


Principal
SSDPS Girls (PG) College
Roorkee



ICAAC
Coordinator