Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**SRI SANATAN DHARAM PRAKASH CHAND KANYA SNATKOTTAR MAHAVIDYALAYA**
Name of the head of the Institution	**DR. ARCHANA MISHRA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01332262705**
Mobile no.	**9897267912**
Registered Email	**ssd.degree@gmail.com**
Alternate Email	**ssd.pgdegree@gmail.com**
Address	**OPP.NEHRU STADIUM, VIDHYAPURI ROAD, ROORKEE**
City/Town	**ROORKEE**
State/UT	**Uttarakhand**
Pincode	**247667**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. ANUPMA GARG**
Phone no/Alternate Phone no.	**01332262705**
Mobile no.	**9410511785**
Registered Email	**anupma.garg1972@gmail.com**
Alternate Email	**peeyushkumar.garg@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/AQAR-2017-18-06-05-2019.doc

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/AQAR-2017-18-06-05-2019.doc

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.53**	**2016**	**19-Jan-2016**	**18-Jan-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Mar-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Regular meeting of IQAC	05-Aug-2017 01	268
Regular meeting of IQAC	16-Aug-2017 01	304
Regular meeting of IQAC	17-Aug-2017 01	42
Regular meeting of IQAC	17-Nov-2017 01	36
Regular meeting of IQAC	08-Feb-2018 01	36
Regular meeting of IQAC	21-Mar-2018 01	36
Regular meeting of IQAC	24-Mar-2018 01	4
Regular meeting of IQAC	30-Mar-2018 01	10
Regular meeting of IQAC	16-Apr-2018 01	40
Regular meeting of IQAC	17-Apr-2018 01	10
Regular meeting of IQAC	07-May-2018 01	4
Submission of AQAR to NAAC	15-Aug-2018 01	36
Introducing Peer reviewed system for College Research Journal APARAJITA	01-Aug-2018 01	36
Proposal made for organizing National Art Exhibition-2018	01-Apr-2018 01	93
Feedback from the stake holders collected analysed and used for improvements	01-Aug-2018 01	36

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**11**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

* Library computerisation * Book-Bank and Uniform bank facility * Accelerating efforts to be made by Career Guidance and Placement Cell

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management Committee	**22-Apr-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**01-Mar-2018**

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Students are notified about admission process through newspapers and college notice board. Admission fee is deposited manually by the students. Examination fee is deposited online through SBI collect. SBI collect current account is an exclusive current account for the purpose of collection of examination fee at all the branches of SBI. Library is computerised and KOHA software is installed and students can check book titles and availability of books. Most of the office work is being managed online.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College has developed an effective curriculum delivery system. At the commencement of session students are briefed about the institutional vision and mission, academic plan, importance of attendance and various types of scholarships available. Curriculum is downloaded from University website by respective departments. One set of syllabus of each subject is kept in library for the consultation of students. Also one copy in exhibited on the notice board for students. Faculty also give information about the syllabus and attends the queries of the students. Time Table for U.G. classes is prepared by Time Table Committee and for P.G. Classes by the respective Heads of Departments in consultation with other faculty members. Time Table is displayed on college/departmental notice board. Teachers are allocated teaching load as per U.G.C. norms. Classes are held regularly and all efforts are made for hundred percent coverage of syllabus. Advance learners are motivated and prescribed additional books, while special guidance and help is provided to slow learners by arranging remedial classes.Special/guest lectures are also arranged for further enrichment of the newly introduced segment of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA		01/08/2018
BSc		01/08/2017
MA		01/08/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Taekwondo	18/09/2017	107
Computer Training	31/03/2018	37

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is taken from Students Parents and Alumni regularly. Feedback is analysed and outcome is used for overall development of college. On the basis of students feedback, it was found that they are satisfied with general atmosphere of teaching learning. Majority of Students accept that they learn time management, teamwork and leadership qualities. Various activities help in increasing their awareness level regarding major national and international issues. However, students pointed out towards lacking in certain facilities like ICT enabled class rooms, common room, conference hall, better computer facility, etc. Feedback from students/Alumni is taken during meeting/activities. Parents in general are more than satisfied with safe and disciplined atmosphere and academic progress of their wards. Parents Teachers Committee utilised this opportunity to convey parents about importance of the attendance of their wards . Many Alumni of the college are willing to remain associated with their old institution and are also ready to contribute for the students progression and the plan to utilise alumni academics/skills is being prepared for the coming session.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		600	442	303
BSc		180	352	176
MA		60	62	55

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1353	106	31	5	36

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	8	2	1	0	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A well maintained student mentoring system is being workout with the collaboration of student Welfare Committee, Career Guidance Cell and Grievance cell in our College. In the beginning of the session few meetings are organized to inform students about the mentoring system and to introduce their mentors. A list of mentors with their meeting time schedule is also displayed on notice board. According to the notice students come to consult about their personal, financial and career oriented problems and queries with the concerned mentors. Our active mentors try to satisfy them. The proper documentation of the practice will be started from next session.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1459	16	1:91.1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
40	36	4	36	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2018	Dr. Archana Mishra	Principal	National Maithali Sharan Gupt Memorial Trust New Delhi
2018	Dr. Anupma Garg	IQAC / CIQA coordinator	Chetna International Journal U.G.C. Approved
2018	Dr. Kamna Jain	Assistant Professor	Indian Academic of Environment Science, Haridwar
2017	Dr. Alka Arya	Associate Professor	Uttakhand Public Service Commission, Haridwar
2017	Dr. Kiran Bala	Assistant Professor	Uttrakhand Sustainable Mountain Development Summit.
2017	Dr. Archana Chauhan	Assistant Professor	Meerut University
2017	Dr. Archana Chauhan	Assistant Professor	Selection Board for Teacher Assistant for aided school.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	120	2018	14/06/2018	30/12/2018
BSc	140	2018	08/06/2018	10/10/2018
MA	304	2018	15/05/2018	30/12/2018
MA	316	2018	24/05/2018	30/12/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CBCS pattern has been introduced since academic session 2015-16, in which there is a provision of continuous evaluation through two internal and two end semester exams in one academic session. As far as continuous Internal Evaluation is concerned, two sessionals

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

H.N.B. Garhwal University

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/AQAR-2017-18-06-05-2019.doc

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
120	BA		267	265	99
140	BSc		179	144	80
304	MA		30	30	100
316	MA		21	20	95

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/AQAR-2017-18-06-05-2019.doc

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	3
English	2
Sociology	1
Literature	2

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	6	14	0	3

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Kargil Vijay Diwas	S.S.D.P.C. GIRLS PG COLLEGE	2	50
Swach sankalp se swach siddhi	Govt. of India	1	100
Plantation	Tree guard provide by Nagar Nigam	1	50
Yoga training camp	Patanjali Yogpeeth	2	100

Blood donation camp	NSS Unit, IIT Roorkee	2	10
Work Shop on stone, Hemophilia	National Health Mission	2	10
Rangoli Competition	Amar Ujala foundation	1	50
Stress Management workshop	sahaj yog meditation centre	4	214

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swach Sarvekshan	Ist Prize Swachta Puraskar	Nagar Nigam Roorkee	1459

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Green Brigade	College	Swach Bharat Abhiyan	4	60

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Sanskrit Gyan Pariksha	Fifty Six	Ramakrishna Mission	01

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2983097	471173

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha Version	Fully	Linux Library vostro	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18732	1898909	233	52351	18965	1951260
Reference Books	4202	12739	46	13694	4248	26433
Journals	14	1798	14	1798	28	3596
Library Automation	0	59310	0	2000	0	61310

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others

								(MGBPS)	
Existing	30	1	1	1	1	1	11	3	2
Added									
Total	30	1	1	1	1	1	11	3	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

100 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
500000	120892	2983097	371935

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College office takes demands for academic and support facilities from faculty members through IQAC. Necessary arrangements for the purchase/maintenance of required material/equipments are made. Standard procedure is followed for the purchase of equipment etc. by taking quotations where required, putting it before the purchase committee for approval and taking final sanction from the competent authority. Teaching staff also keep informing office about their requirements from time to time. For the purchase of books

http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/AQAR-2017-18-06-05-2019.doc

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Students Walfare	25	12500
Financial Support from Other Sources			
a) National	Rotary Club	1	5000
b)International	Inspire	2	120000

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

Yoga Training Camp	19/09/2017	62	Patanjali Yogpeeth
Personal Counilling	01/10/2017	200	CEPTA Infotech, Roorkee, M.M. University, Mullana, CADD Center, Roorkee
Strees Management through sahaj Yog Meditation workshop	02/04/2018	214	Sahaj Yog Meditation centre
Remidial Coaching	01/08/2017	240	By the faculty
Besic Computer Training	01/09/2017	36	By the faculty

 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	50

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
None					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	10	B.A.	SSDPC PG COLLEGE	SSDPC PG COLLEGE	Masters

 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
NET	2
Any Other	4
Any Other	1
Any Other	3
Any Other	1
Any Other	2

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Taekwondo	College	107
100 Mtr. Race	College	45
200 Mtr. Race	College	43
400 Mtr. Race	College	20
Slow cycle Race	College	22
Shot Put	College	15
Relay Race	College	32
Tug of War	College	98
Kabaddi	College	89
Kho Kho	College	60
Chess	College	8
Carrom	College	15
Dart Board Game	College	26
Solo Singing	College	23
Solo Dance	College	32
Extempore	College	22
Antakshari Competition	College	54
Group Dance	College	5

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the guidelines of Lyngdoh Committee student Union Election of the session 2017-18 was held on 26 Aug 2017 in the college within 45 days of the

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association was formed in the session 2013-14 and its constitution was prepared. The office bearers were elected for a tenure of three years in the session 2014-15. After completing the Ist tenure the body was re-elected in 2017-18. In this association so far 62 students have been registered. Alumni were invited in the college on two occasions. 1.National Art Exhibition 2.Model Exhibition on Science day. They participated and raised the morale of the students, who are currently studying. Ex students contact cell made a proposal to contribute their bit for the betterment of the students of current session.

5.4.2 – No. of enrolled Alumni:

62

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

National Art Exhibition Model Exhibition on Science day

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Annual Sport

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Under the CBCS pattern, many new papers have been introduced by the university. Efforts are being made for effective development of curriculum. It is implemented through the identification of reference books. In addition to it, study material is collected from NET and other sources and disseminated among students by the concerned faculty. Also Guest lectures seminars/workshops field visits were organized for deploying the curriculum.
Teaching and Learning	To make teaching and learning effective, time table is prepared and sections are divided before the

	commencement of the semester. Subject councils are constituted that are responsible for arranging guest lectures and various academic activities. In addition to these faculty members also participate in workshops/seminars, orientation programs, refresher course and other special training programs to update themselves for the new courses. It is also ensured that students learn by observation, question answer sessions, group activities, field visits, excursions and lab work. New text books, reference books, journals according to the new courses, are also purchased in the library. Efforts are being made to transform students in life long learners who can fulfil the commitment towards society effectively.
Examination and Evaluation	Under the CBCS system, students are evaluated regularly and opportunities are given to improve their performance. Besides the university exams in each semester, internal exams, assignments class tests, practical exams are conducted for continuous evaluation and thereby giving them opportunities for improving their academic performance. The short comings of their performance are discussed with the students and evaluated awards are displayed on the notice board for their information.
Research and Development	College is not a recognised research centre but efforts are being made to promote research culture quality. Journals in different subjects are subscribed regularly. Research committee organised college level seminar involving students and faculty of arts and science Department. Research Journal Aparajita Shodh Patrika is published annually to promote research culture Dissertation work is being done by P.G. students of Political Science.
Library, ICT and Physical Infrastructure / Instrumentation	The Computerisation of library has been done through the installation of KOHA software. Basic Computer training is imparted to student through E-learning Cell. Broad Band facility is available in E-learning centre. Proposal for ICT enabled classroom has been given through IQAC. New equipments for science labs have been purchased.
Human Resource Management	Various Committees, formed in the

	beginning of session, works for the discharge of miscellaneous work/activities throughout the session namely cultural, discipline, sports, research, magazine, journal etc. Besides this teaching and non teaching staff is involved for the compliance of multiple functions assigned through the notifications from Govt ministries/Govt administration/Directorate/affiliating University from time to time.
Admission of Students	Since the College is only grant in aid girl

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Notification from various government ministries, offices received and replied via email.
Administration	Regular communication
Finance and Accounts	Paybill preparation, scholarships forms Verification, Registration
Student Admission and Support	Alumni Registration
Examination	University Examination form and fee submitted Online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Research Methodology	1	04/12/2017	24/12/2017	21

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	28	11	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
None	None	None

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Last Audit was conducted by Auditor Accountant General Uttarakhand for the period of 01.10.2009 to 31.07.2015. The audit report of October 2009 to July 2015 is unobjectionable. Not a single objection has been raised by the auditor in this report. The compliance report has been sent to the Director, Higher Education, Haldwani. The Annual Audit details are being sent to the Auditor Accountant General Office as per their demand from time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents Teachers Meet on 17.08.17. 2. Parents Teachers Meet on 16.04.18 regarding short Attendance of their wards.

6.5.3 – Development programmes for support staff (at least three)

None

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	IQAC Regarding Meeting 1	05/08/2017	05/08/2017	05/08/2017	268
2017	IQAC Regarding Meeting 2	16/08/2017	16/08/2017	16/08/2017	303
2017	IQAC Regarding Meeting 3	17/08/2017	17/08/2017	17/08/2017	78
2017	IQAC Regarding Meeting 4	17/11/2017	17/11/2017	17/11/2017	36
2018	IQAC Regarding Meeting 5	08/02/2018	08/02/2018	08/02/2018	7
2018	IQAC Regarding Meeting 6	21/03/2018	21/03/2018	21/03/2018	36
2018	IQAC Regarding Meeting 7	24/03/2018	24/03/2018	24/03/2018	4
2018	IQAC Regarding Meeting 8	30/03/2018	30/03/2018	30/03/2018	10
2018	IQAC Regarding Meeting 9	16/04/2018	16/04/2018	16/04/2018	76
2018	IQAC Regarding Meeting 10	17/04/2018	17/04/2018	17/04/2018	10
2018	IQAC Regarding Meeting 11	07/05/2018	07/05/2018	07/05/2018	4
2017	Efforts taken for improving students attendance	07/09/2018	07/09/2018	07/09/2018	155

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Ramp/Rails	Yes	8
Rest Rooms	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Regular Recitation of National Anthem and National Song	01/08/2017	15/05/2018	1459
Raising funds for the families of martyrs	01/12/2017	01/12/2017	751
Maintaining cleanliness in the campus and creating awarenwss through poster competition, essay competition	01/08/2017	15/06/2018	102
The address of Honble Prime Minister on the topic relevance of Swami Vivekananda teaching in the	11/09/2017	11/09/2017	62

present world was made viewed by the students			
Unveiling the wall of valour of 21 Paramveer Chakra martyrs	15/08/2017	15/08/2017	21
Book Donation	01/08/2017	15/05/2018	36

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.ssdpcroorkee.org/ssdpc/naac-iqac/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution
http://www.ssdpcroorkee.org/ssdpc/naac-iqac/

8.Future Plans of Actions for Next Academic Year

Future Plan of Action for next academic year 2018-19 1. One of the top priorities of the college is to augment its building infrastructures. The college plans to start construction of additional class rooms as soon as the grant from RUSA is received. The grant has already been approved vide letter No. 485